

RE-2 Employee Post Travel Disclosure of Travel Expenses

Date/Time Stamp

RECEIVED
SECRETARY OF THE SENATE
PUBLIC RECORDS

2025 APR 23 PM 3:24

Post Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the Office of Public Records in 144 Hart Building. **This form is a public disclosure. The form and all attachments will be made publicly available.**

Certification: In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

Private Sponsor(s):

Jobs for the Future

Travel Dates:

03/18/2025 to 03/22/2025

Name of accompanying family member (if any):

Relationship to Traveler:

Expenses

Transportation Expenses	Lodging Expenses	Meals Expenses	Other Expenses (Amount & Description)
\$662.00	\$318.00	\$192.00	\$0.00

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

4/3/25

Date

Rebecca Howard

Printed Name of Traveler



Signature of Traveler

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

4/3/25

Date



Signature of Supervising Senator/Officer

RE-1 Employee Pre-Travel Authorization

Date/Time Stamp

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved.

Name of Traveler:
Rebecca Howard

Employing Office/Committee:
KAINE, TIM

Private Sponsor(s):
Jobs for the Future

Destination(s):
Las Vegas, Nevada

Travel Dates:
03/18/2025 to 03/22/2025 **3/18/2025 to 3/20/2025**

NOTE: If you plan to extend the trip for any reason you **must** notify the Committee.

Explain how this trip is specifically connected to the traveler's official or representational duties.

As Senator Kaine's workforce development policy staffer, this trip will allow me the opportunity to see how federal policy shapes workforce systems, high school students, and higher education institutions. This will give me perspective as the Senate considers these topics.

Do you have an accompanying family member or spouse on this trip?
No

Name and Relationship to Traveler:
N/A

I certify that the information contained in this form is true, complete and correct to the best of my knowledge.

3/17/2025

Date



Signature of Employee

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER
(President of the Senate, Secretary of the Senate, Sergeant at Arms,
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Senator Tim Kaine

(Print Senator's/Officer's Name)

hereby authorize

Rebecca Howard

(Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.

☐ (signify "yes" by checking box)

3/17/2025

Date



Signature of Supervising Senator/Officer



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

AGENDA

Congressional Staff Network Site Visit to Las Vegas

Tuesday March 18 – Thursday March 20, 2025

Tuesday March 18, 2025

7:50 – 10:18 AM

Flight: DCA to LAS

American Airlines Flight # AA 1975

NATIONAL AIRPORT

2401 Ronald Reagan
Washington National
Airport Access Rd
Arlington, VA 22202

10:18 – 11:30 AM

Travel to Sahara West Library

11:30 AM – 12:15 PM

Welcome Lunch: Introduction to Las Vegas

Jaime Cruz and Gina Bongiovi will welcome staffers to Las Vegas, provide an overview of the city's cross-sector approach to economic development, and highlight key accomplishments and takeaways from the local workforce board's unique, extensive collaboration with the Vegas Chamber. Following that introduction, Brian Gordon will provide key context for the next two days, helping staff understand the region's key economic and demographic trends.

- **Jaime Cruz**, Executive Director, Workforce Connections, Southern Nevada's Local Workforce Development Board
- **Gina Bongiovi**, Managing Partner, Bongiovi Law Firm, and Past Chair of the Board Of Trustees, Vegas Chamber
- **Brian Gordon**, Principal, Applied Analysis

SAHARA WEST LIBRARY

9600 W Sahara Ave
Las Vegas, NV 89117

12:15 – 1:00 PM

Site Visit: EmployNV Business Hub

Jaime Cruz will lead a tour of EmployNV Business Hub, an employer-focused American Job Center co-located at Sahara West Library that helps employers access talent recruitment, financial incentives, funding, and resources for startups and existing businesses.

- **Jaime Cruz**, Executive Director, Workforce

SAHARA WEST LIBRARY

9600 W Sahara Ave
Las Vegas, NV 89117



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

Connections

1:00 – 2:15 PM

Las Vegas' Regional Approach to Economic Development – Understanding the Infrastructure for Cross-Sector Collaboration

**SAHARA WEST
LIBRARY**

9600 W Sahara Ave
Las Vegas, NV 89117

Leaders from across Southern Nevada's education-to-work ecosystem will discuss how they are partnering to understand skills demand, respond to economic shifts, leverage community resources, and prepare the workforce for new and emerging industries.

Panelists will highlight the role that Workforce Connections (WC) plays as a connector at the center of this ecosystem – and the importance of tools like WC's [Community Investment Impact Dashboard](#) to demonstrate value and secure buy-in.

- **Irene Bustamente Adams**, President of the Board of Trustees, Clark County School District, and Deputy Director & Chief Strategy Officer, Workforce Connections
- **Tom Burns**, Executive Director, Nevada Governor's Office of Economic Development
- **Betsy Fretwell**, Interim CEO, Las Vegas Global Economic Alliance
- **Taylor Maag**, Director, Workforce Policy, JFF (*moderator*)
- **Kelvin Watson**, Executive Director, Las Vegas-Clark County Library District

2:15 – 3:00 PM

Travel to Sunshine Minting

3:00 – 4:15 PM

Site Visit: Employer-Provided Training

SUNSHINE MINTING

Tom Power, President & CEO of Sunshine Minting, Inc., will lead staffers on a tour of a currency minting facility, highlighting skill needs and employer-led training strategies in the Advanced Manufacturing industry.

7600 Eastgate Rd
Henderson, NV 89011

- **Tom Power**, President & CEO, Sunshine Minting, Inc.

4:15 – 5:45 PM

Developing & Implementing Employer-Driven Workforce Development Strategies

SUNSHINE MINTING

Employers from key sectors will discuss their roles in realizing Southern Nevada's economic and workforce development goals. MGM's Amy Lee, representing the hospitality and entertainment sectors which have long powered Vegas' economy, will discuss efforts to reach new talent pools and

7600 Eastgate Rd
Henderson, NV 89011



Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

strengthen career pathways. Partners engaged in the implementation of two industry-led, community-supported regional [sector partnerships](#) will highlight their collaborative efforts to diversify Vegas' economy in the Advanced Manufacturing and Creative Industries sectors. Altogether, employers will share their perspective on the value of partnering with the workforce system.

- **Jaime Cruz**, Executive Director, Workforce Connections
- **Amy Lee**, Director of Workforce Development, MGM Resorts International
- **Taylor Maag**, Director, Workforce Policy, JFF (*moderator*)
- **Shaundell Newsome**, Founder & Visionary, Sumnu Marketing
- **Tom Power**, President & CEO, Sunshine Minting, Inc.

5:45 – 6:30 PM

Travel to Dinner

6:30 – 8:00 PM

Dinner Session

HAPPY CAMPER PIZZA

Over dinner, Hill staff will sit down with practitioners to reflect further on the implications of the day's sessions for federal policy. Specifically, conversations will focus on federal policy levers to strengthen public-private partnerships throughout the education and workforce systems.

3200 S Las Vegas Blvd
Las Vegas, NV 89109

- **Irene Bustamente Adams**, Chief Strategy Officer, Workforce Connections
- **Jaime Cruz**, Executive Director, Workforce Connections

8:00 – 8:15 PM

Check in to Hotel

RIO HOTEL

3700 W Flamingo Rd
Las Vegas, NV 89103

Wednesday March 19, 2025

7:30 – 8:15 AM

Breakfast & Meet in Lobby

RIO HOTEL

3700 W Flamingo Rd
Las Vegas, NV 89103

8:15 – 9:30 AM

Travel to Southern Desert Correctional Center



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

9:30 AM – 12:00 PM

Session & Site Visit: Hope for Prisoners Vocational Village

**SOUTHERN DESERT
CORRECTIONAL
CENTER**

Trailblazers behind the [Hope for Prisoners Vocational Village](#), which features the first American Job Center co-located inside a correctional facility in the nation alongside a 120,000 ft² vocational training complex, will lead staffers on a tour of the facility and discuss the cross-sector collaboration that brought the idea to fruition. Several of Hope for Prisoners' 260+ employer partners will join to offer insights on their experience and the benefits of hiring from the 95 percent of people in prison who will one day return home.

20825 Cold Creek Rd
Las Vegas, NV 89166

- **Noah Bein**, Director, Justice Policy, JFF (*moderator*)
- **Kelly Gaines**, President and CEO, Nevada Subcontractors Association
- **Chad Hirschi**, President and CEO, Hirschi Masonry
- **Ronald Oliver**, Warden, Southern Desert Correctional Center
- **Jon Ponder**, Founder and CEO, Hope for Prisoners

12:00 – 1:00 PM

Travel to University of Nevada, Las Vegas

1:00 – 2:30 PM

Lunch & Session: New Models for Teacher Preparation

**UNIVERSITY OF
NEVADA, LAS VEGAS**

Practitioners leading efforts to expand Southern Nevada's educator pipeline will share their comprehensive approach to recruiting and training new talent. Strategies include UNLV's [Nevada Forward Initiative](#), the state's first teacher apprenticeship program; the Public Education Foundation's (PEF's) [Teacher FastTrack](#) program, a partnership between UNLV, PEF, and Clark County School District to offer individuals working in support roles at Nevada public schools a fast-track pathway to become educators; and Nevada State's [Teacher Academy Pipeline Project](#), designed to cultivate interest in teaching careers among high schoolers.

University Gateway
Building - Gather Room
4700 S Maryland Pkwy
Las Vegas, NV 89119

- **Sarah Frey**, Provost and Vice President for Academic Affairs, Nevada State University
- **Peter Guzman**, Chair of the Board, Public Education Foundation, and President and CEO, Latin Chamber of Commerce
- **Michael Hack**, Managing Director, Nevada Forward, University of Nevada, Las Vegas (UNLV)
- **Karishma Merchant**, Associate Vice President, Policy & Advocacy, Jobs for the Future (*moderator*)
- **Gia Moore**, Assistant Superintendent, College and Career Readiness and School Choice, Clark County



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

School District

- **Kenneth Varner**, Associate Dean, Academic Programs and Initiatives, and Professor, Teaching and Learning Department, UNLV

2:30 – 4:00 PM

Reimagining Higher Education for Today's Students

**UNIVERSITY OF
NEVADA, LAS VEGAS**

This session will highlight how three innovative institutions are rethinking the design and delivery of higher learning to serve today's student body. Discussion will center on successful efforts to strengthen retention and completion for students who, historically, are underrepresented in postsecondary education: those who are first-generation, Hispanic or Latino, and from rural communities. Beyond completion, speakers will share their expertise and insights around partnering with the workforce system to ensure students graduate with strong labor market prospects.

University Gateway
Building - Gather Room
4700 S Maryland Pkwy
Las Vegas, NV 89119

- **Clarissa Cota**, Vice President, External Relations and Campus Operations, The College of Southern Nevada
- **Sarah Frey**, Provost and Vice President for Academic Affairs, Nevada State University
- **Peter Guzman**, Chair of the Board, Public Education Foundation, and President and CEO, Latin Chamber of Commerce
- **Kate Hausbeck Korgan**, Senior Vice Provost for Academic Affairs University of Nevada, Las Vegas
- **Susannah Rodrigue**, Senior Manager, JFF (*moderator*)

4:00 – 5:00 PM

Travel to Dinner

5:00 – 8:00 PM

Dinner & Session: Pathways to College and Careers for High School Students

JOE'S SEAFOOD

3500 Las Vegas Blvd S
Las Vegas, NV 89109

This session will explore how Southeast Career Technical Academy, recently recognized as the top magnet school in the country, embeds work-based and career-connected learning into pathways to ensure students explore their career interests and complete industry-recognized credentials.

Speakers will also discuss Clark County School District's successful efforts to increase the number of students who earn college credit while in high school – expanding concurrent enrollment by 300% in just three years.

- **Ryan Cordia**, Principal, Northeast Career and Technical Academy
- **Meredith Hills**, Senior Manager, JFF (*moderator*)



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

- **Gia Moore**, Assistant Superintendent, Clark County School District
- **Sheilah Petrosky**, Coordinator, Work-Based Learning, Clark County School District

8:00 – 8:30 PM

Travel to Hotel

RIO HOTEL

3700 W Flamingo Rd
Las Vegas, NV 89103

Thursday March 20, 2025

7:45 – 8:00 AM

Meet in Lobby, Check out

RIO HOTEL

3700 W Flamingo Rd
Las Vegas, NV 89103

8:00 – 8:30 AM

Travel to Movement Fitness

8:30 – 10:30 AM

Breakfast & Session: The Disconnected Youth Coalition

MOVEMENT FITNESS

3075 E Flamingo Rd
Ste 102
Las Vegas, NV 89121

Clark County has one of the highest rates of youth disconnection in the county, with 42,000 young people disconnected from both school and work – that's one in six Clark County residents aged 16 to 24. While WIOA Title I Youth funding is the main federal funding source for "Opportunity Youth," WIOA dollars fall far short of the scale of the challenge, covering service provision for just 1,000 disconnected youth per year.

To address the scale of this critical issue, Workforce Connections convened over 20 partners across philanthropic organizations, state agencies, community-based organizations, and postsecondary education providers to [launch](#) the Disconnected Youth Coalition. Staff will learn how this broad coalition is working to identify, engage, and provide career pathways opportunities for the 42,000 disconnected youth in Clark County. And young adults who have experienced these systems firsthand will share their perspective on youth disconnection and opportunities for federal policymakers to advance re-engagement efforts.

- **Jai'mir Brown**, Administrative Assistant I, Nevada Department of Health and Human Services (DHSS), Division of Welfare and Supportive Services (DWSS)
- **Danielle Jones**, Director, Education Services Division, Clark County School District



Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

- **Lisa Morris-Hibbler**, Consultant and Former Deputy City Manager for the City of Las Vegas
- **Shawonda Nance**, Managing Director, EmployNV Youth Hub
- **Derek Parent**, Owner, Movement Fitness
- **Autumn Taylor**, Youth Voice Advocate
- **Ricardo Villalobos**, Chief Programs Officer, Workforce Connections (*moderator*)
- **Michael Yoder**, Workforce Development Division Manager, Nevada DHHS, DWSS

10:30 AM

Official Program Ends

Friday March 21, 2025

11:40 PM – 7:07 AM

Flight: LAS to IAD

United Airlines Flight # AA 284

**HARRY REID
INTERNATIONAL
AIRPORT**

5757 Wayne Newton Blvd
Las Vegas, NV 89119

Jobs for the Future: JFF Congressional Staff Network Site Visit to Las Vegas, Nevada

 Rebecca Howard

Title: Senior Education and Workforce Policy Advisor Employing Office/Committee: KAINE, TIM Duty Station: WASHINGTON, DC

Destination(s):
Las Vegas, Nevada

Explain how this trip is specifically connected to the traveler's official or representational duties:

As Senator Kaine's workforce development policy staffer, this trip will allow me the opportunity to see how federal policy shapes workforce systems, high school students, and higher education institutions. This will give me perspective as the Senate considers these topics.

Name of accompanying family member (if any):
Not Entered

Name and Relationship to Traveler:
None

Organization Information

Organization Name
Jobs for the Future

Is your organization classified as a §501(c)(3)?
☒ Yes ☐ No

§501(c)(3) Organization Type
Private Foundation

Address
50 Milk Street

Address 2 (Optional)
17th Floor

City, State Zip
Boston, Massachusetts 02109 United States

Phone Number
2145143431

Organization URL
jff.org

History of Congressional Travel

Jobs for the Future (JFF) has sponsored site visits and other educational activities for Congressional staff for over 16 years. Examples of this work include three to four DC-based forums per year, and approximately two site visits per year where senior Congressional staff see high-quality workforce programs first-hand and learn from experts, practitioners, and program participants about the impact of federal policy on the ground. Previous site visits have included travel to: Bridgeport, CT; Cincinnati, OH; Madison, WI; Philadelphia, PA; Detroit, MI; Wichita, KS; Nashville, TN; Seattle, WA; Eastern KY; Fredericksburg, VA; Memphis, TN; Denver, CO; Shenandoah Valley, VA; Boston, MA; Chicago, IL; Wilmington, DE; Austin, TX; and Asheville, NC; as well as virtual "visits" to San Diego, CA and Houston, TX. The purpose of these trips, and of the Congressional Staff Network, is to provide in-depth learning opportunities for staff on workforce, education, and economic security issues.

Educational Activities

JFF works with partners around the country to design and drive the adoption of education and career pathways that lead to upward economic mobility, especially for individuals who face systemic barriers to advancement. JFF improves pathways from high school to postsecondary education to family-supporting careers through relevant technical assistance, research, policy development, communications, and by hosting events, including national conferences.

Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

Foreign Government Involvement

Foreign Agent Registration Status:

☒ I certify that the sponsor is not a foreign government.

- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

Signature Page

The signature page is below.

Purpose and Details

Provide a brief description of the trip.

The Congressional Staff Network for Economic Advancement (CSN) convenes a bicameral, bipartisan group of senior Congressional staff to focus on policy issues at the core of economic mobility: K-12 education, postsecondary education, workforce development, and human services. The purpose of this trip is to educate staff about evidence-based approaches to education and workforce development that prepare Nevadans for the future of work while supporting economic growth and resilience. Staff will see program models designed to promote economic mobility, align training with labor market demand, and foster a more diverse and resilient economy in Southern Nevada. They will engage with stakeholders involved in developing and implementing these efforts, including public workforce and education system leaders, major employers, community-based organizations, and training providers.

Explain how the purpose of the trip relates to your organization's mission.

JFF's mission is to drive transformation of the U.S. education and workforce systems to achieve economic advancement for all. Specifically, JFF aims to eliminate barriers to economic mobility by making our education and workforce systems more effective, better connected, and easier to navigate. JFF's mission connects directly to the purpose of this trip: highlighting innovative, evidence-based programs and policies that drive upward mobility.

Is your organization the only sponsor for this trip?

- ☒ Yes ☐ No

Grantmaking Organizations (Optional)

1. Bill & Melinda Gates Foundation
2. Lumina Foundation

With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Certification of No Recreational Activity and No Alcohol

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.

Invitees

i Members and staff from the House of Representatives **will** receive invitations.

The list of invitees is below.

Travel Details

Trip Start Date/Time:
03/18/2025 @ 07:50 AM



Trip End Date/Time:
03/22/2025 @ 07:07 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes ☒ No

Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$662.00 | Accompanying Family Member: \$0.00)

Transportation Type	Class	Amount
Airfare	Coach	\$491.00
Note Round trip economy class airfare from Washington, DC's Reagan National Airport (DCA) to Harry Reid International Airport (LAS).		
Ground Transportation	Coach	\$171.00
Note On the ground transportation via chartered coach bus in Nevada.		

Lodging (Per Member/Officer/Employee: \$318.00)

Check-In	Check-Out	Facility	City	State	Country	Nights	Cost/Night	Cost Exceed Per Diem
03/18/2025	03/20/2025	Rio Hotel	Las Vegas	Nevada	United States	2	\$159.00	No

Meals (Per Member/Officer/Employee: \$192.00)

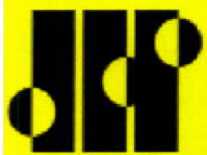
Date	Breakfast	Lunch	Dinner	Incidentals	Total	City	State	Country	Cost Exceeds Per Diem
03/18/2025	\$16.00	\$23.00	\$45.00	\$0.00	\$84.00	Las Vegas	Nevada	United States	No
03/19/2025	\$20.00	\$23.00	\$43.00	\$0.00	\$86.00	Las Vegas	Nevada	United States	No
03/20/2025	\$22.00	\$0.00	\$0.00	\$0.00	\$22.00	Las Vegas	Nevada	United States	No

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$0.00)

Expense Type	Amount	Notes
There are no miscellaneous expenses.		

Additional Attachments

Document Name
There are no additional attachments.



**Jobs for
the Future**

Congressional Staff Network (CSN) Site Visit to Las Vegas, Nevada

Tuesday March 18 – Thursday March 20, 2025

SENATE STAFF INVITEES

Congressional Staff Network Site Visit to Las Vegas

Tuesday March 18 – Thursday March 20, 2025

Amanda Beaumont

Professional Staff Member

Senate Appropriations Committee

Amanda_Beaumont@appro.senate.gov

Megan Blanco

Education and Workforce Policy Advisor

Office of Sen. Maggie Hassan

Megan_Blanco@hassan.senate.gov

Julianna Collado

Legislative Aide

Senate HELP Committee

julianna_collado@help.senate.gov

Iris Hinh

Education Policy Adviser

Senate HELP Committee

iris_hinh@help.senate.gov

Rebecca Howard

Senior Education and Workforce Policy Advisor

Office of Sen. Tim Kaine

rebecca_howard@kaine.senate.gov

Mark Laisch

Professional Staff Member

Senate Appropriations Committee

Mark_Laisch@appro.senate.gov

Katie Pannell

Health and Education Policy Adviser

Office of Sen. Chris Coons

katie_pannell@coons.senate.gov

Alicia Porile

Legislative Assistant

Office of Sen. Lisa Blunt Rochester

alicia_porile@bluntrochester.senate.gov

Leila Schochet

Education Policy Director

Senate HELP Committee

leila_schochet@help.senate.gov

Emily Slack

Professional Staff Member

Senate Appropriations Committee

emily_slack@appro.senate.gov

Ryan Sweeney

Education Policy Adviser

Senate HELP Committee

ryan_sweeney@help.senate.gov

Jamie Thompson

Legislative Assistant

Office of Sen. Adam Schiff

jamie_thompson@schiff.senate.gov

Mimi Vance

Legislative Aide

Office of Sen. Shelley Moore Capito

Mimi_Vance@capito.senate.gov

Taylor Ware

Legislative Assistant

Office of Sen. John Hickenlooper

Taylor_Ware@hickenlooper.senate.gov

Michael Waske

Senior Policy Advisor

Senate HELP Committee

michael_waske@help.senate.gov

PRIVATELY SPONSORED TRAVEL

SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: JFF Congressional Staff Network Site Visit
Travel Date(s): 03/18/25 - 03/20/25
Travel Destination(s): Las Vegas, Nevada
Sponsor: Jobs for the Future

Maria Flynn
(printed name of sponsor representative)

President and CEO
(title)

Maria K. Flynn
(signature of sponsor representative)

02/03/2025
(date)



January 7, 2025

Dear Rebecca,

I am writing to invite you to participate in an upcoming Congressional Staff Network (CSN) **site visit to Las Vegas, Nevada from Tuesday, March 18 – Thursday, March 20.**

This site visit will focus on infrastructure required to create and sustain effective, cross-sector approaches to economic and talent development – particularly the role that workforce boards can play as conveners across the learn-to-work ecosystem. Attendees will hear from the trailblazers behind the Hope for Prisoners (HFP) Vocational Village, which houses the first American Job Center co-located inside a correctional facility in the nation. Several of HFP's 260+ employer partners will join to offer insights on their experience and the benefits of second chance hiring.

Southern Nevada also offers a unique opportunity to learn about strategies to facilitate seamless transitions from education to work. Educators from Clark County School District, including from one of the top Career Technical Education schools in the country, will discuss key successes and challenges in their efforts to expand dual enrollment and embed work-based learning into high school curriculum. On the postsecondary side, leaders from three innovative institutions will discuss how they are pivoting the design and delivery of higher education to meet their students where they are, with a particular focus on improving retention and completion rates for first-generation students.

Please confirm your participation by Wednesday, February 5. Once you confirm your plans to participate, our team will share final information for the trip, including the agenda and the necessary ethics documentation.

Best,

Taylor Maag
Director, Workforce Policy
Jobs for the Future

Grantmaking Organization Certification Form

Instructions: If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form*. The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Bill & Melinda Gates Foundation

Private Sponsor: Jobs for the Future

Trip Name: JFF Congressional Staff Network Site Visit to Las Vegas, Nevada

Travel Date(s): 3/18/25 - 3/20/25

Destination(s): Las Vegas, Nevada

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- ☒ The grantmaking organization is a § 501(c)(3) organization.
- ☒ The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- ☒ The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- ☒ The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- ☒ The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Kathryn Young
(Printed name of grantmaking organization representative)

Senior Program Officer
(Title)


(Signature of grantmaking organization representative)

02/06/2025
(Date)

Grantmaking Organization Certification Form

Instructions: If a sponsor receives funds from a grantmaking organization, the sponsor must disclose this on the *Private Sponsor Travel Certification Form*, and the grantmaking organization must complete the *Grantmaking Organization Certification Form*. The completed *Grantmaking Organization Certification Form* must be submitted to the Senate Select Committee on Ethics by the trip sponsor at least 30 days prior to the travel departure date.

Grantmaking Organization: Lumina Foundation
Private Sponsor: Jobs for the Future
Trip Name: JFF Congressional Staff Network Site Visit to Las Vegas, Nevada
Travel Date(s): 3/18/25 - 3/20/25
Destination(s): Las Vegas, Nevada

In compliance with the *Regulations Governing Privately Sponsored Travel*, I certify the following:

- ☒ The grantmaking organization is a § 501(c)(3) organization.
- ☒ The grantmaking organization is not a lobbyist, lobbying firm, or foreign agent, nor an entity that retains or employs a lobbyist or foreign agent.
- ☒ The grantmaking organization provides funds under an established grant program, or in a manner that is otherwise consistent with the mission and practices of the organization.
- ☒ The grantmaking organization is not involved, directly or indirectly, in organizing and conducting the trip. This includes selecting participants for a trip.
- ☒ The grantmaking organization does not directly pay or reimburse travel expenses for any Senate Member, officer, or employee.

Michelle Asha Cooper

(Printed name of grantmaking organization representative)

Vice President for Public Policy

(Title)



(Signature of grantmaking organization representative)

2/3/2025

(Date)

ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

Note: Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☐ Yes ☒ No

Expense Change	Revised Amount	Explanation
There were no changes to pre-approved travel expenses.		

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation: There were no changes to the pre-approved itinerary.

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation: There were no additional changes to the pre-approved trip.